

GUJARAT LIVELIHOOD PROMOTION COMPANY

CIN U74900GJ2010SGC060349

Block-18th, 3rd Floor. Udhog Bhavan. Sector-11. Gandhinagar
Tel: 079 23248512, Fax: 079 23248515. E-mail: md@glpc.co.in

MM/GLPC/STP- DDU-GKY/MOM/ 17939 - /2019-20

DT: - 24/2/2019

Minutes of Meeting

Pre Bid/Orientation Meeting under DDU- GKY project of Gujarat state was held under the chairmanship of Joint Managing Director, GLPC with SRLM team and Appraisal Team, GITCO Ltd.

The details are given below:-

- Date & Day : 26.11.2019, Tuesday.
- Time : 12.30 hrs. Onwards.
- Venue : GLPC Ltd., Udhog Bhavan, Block No.18, 3rd Floor, Gandhinagar, Gujarat- 382010.
- Members Present – *Representing GLPC Ltd., TSA – GITCO Ltd.*

Members Present:-

S. N.	Name	Designation
1.	Ku. Hetal Jani	APM- DDU- GKY, GLPC Ltd.
2.	Shri. Parashar Raval	APM- DDU- GKY, GLPC Ltd.
3.	Shri. Anand Shah	GITCO Appraisal Team.
4.	Shri. Jitendra Chaudhari	GITCO Appraisal Team.

Agencies Representatives:-

Sr. No	NAME OF PIA	NAME OF REPRESENTATIVE	DESIGNATION
1.	ZERONSEC INDIA PVT. LTD.	PROF.ASHUTOSH ABHANGI	OPERATION HEAD
		MR. CHETAN NERKAR	GENERAL MANAGER
2.	SIGMA GROUP OF INSTITUTE	MR. KUMAR MEHTA	MANAGER B.CENTER
3.	SHREE SAMJIBHAI HARJIBHAI TALAVIA CHARITABLE TRUST	MR. SOLANKI DEEPAK	PROJECT CO-CORDINATOR
4.	NEW EDUCATION CHARITABLE SOCIAL TRUST	MR. MANISH PATEL	PROJECT TRUSTEE
5.	USHA MAHILA VIKAS CHARITABLE TRUST	MISS USHA PARMAR	TRUSTEE
6.	MUSKAN SANSTHAN	MR. P.C. DUBEY	C.E.O
		MR. AVINAS JAIN	DIRECTOR
7.	AKSHAY SHETH JBS ACADEMY	MR. AKSHAY SHETH	SR.ADVISOR
8.	CARTRIDGE CARE SERVICE PVT.LTD	MR. DAYANAND APPAJI	MANAGER BUSINESS DEVELOPMENT
9.	KAHIJA K.H JANI CHARITABLE TRUST	MR. V.D.UPADHYAY	TRUSTEE

10.	EDUPROGRESS RESEARCH PVT .LTD	MR. KANDURP PANDYA	SR.MANAGER
		MR. SHASHVAT BHATT	EXECUTIVE
11.	9 LINKS	MR. PULKIT PHATALE	BUSINESS MANAGER
12.	THE GUJARAT SARVAJANIK WELFARE TRUST	MR. KAUSHAR ALI SAIYAD	MANAGER
13.	SITARAM SEVA TRUST	MR. KARTUYA BRAHMBHATT	MANAGER
14.	GUJARAT INFOTECH LTD	MR. KAPIL BRAHMBHATT	GENERAL MANAGER
15.	GS TECHNO INNOVATIONS PVT LTD	MR. HITESH NAYAKA	MANAGER
16.	SARJAN CONSTRUCTION PVT. LTD	MR.SUMIT BRAHMBHATI	SKILL DEVECTOR
		MR. SUREJU VAISNNV	-
17.	RISHIVOCATIONAL EDUCATION PVT LTD	MR. JIGANASHA GOSWAMI	-
		MR. R.MARIDA	-
18.	PRARISHRAM RURAL DEU. FOU	MR. R.R RAJYAGURU	MANAGING DIRECTOR
19.	LATE M.B.SHAH EDUCATION TRUST	MR. TAU	PROJECT HEAD
20.	HEMAL SHA	MR. UPADHYA SIR	CHAIRPERSON
21.	GANPAT UNIVERSITY	DR. PRAKASH PATEL	HADE SKILL
		MR. SANJAY VANANI	ASSISTANT PROFESSOR
22.	RISHI VOCATIONAL EDUCATION PVT.LTD	MR. RANJITSINH MAHIDA	CENTER HEAD

Instructions to PIAs:

Pre Bid / Orientation Meeting against advertisement published on dated 19.11.2019 was conducted for new Project Implementing Agencies with Permanent Registration Number (PRN) for implementation of DDU-GKY project in the state of Gujarat.

During the Pre Bid meeting appraisal agency, GITCO Limited has explained all the prospective/ interested agencies about the process to be followed for applying under DDU-GKY Project on designated portal of the MoRD (i.e. ERP Portal) for the new applicant.

In the Pre-Bid meeting, the queries raised and explanation for the same has been mentioned below:-

Sr. No.	Query	Explanation from Appraisal Agency
1.	How to Apply for Permanent Registration Number and what are the required documents for the application?	<ol style="list-style-type: none"> 1. Open URL: www.ddugky.gov.in 2. Click on PRN Registration link provided on the top right corner of the webpage to fill Registration Form <p><u>Documents Required</u></p> <ol style="list-style-type: none"> 1. Registration or Incorporation Certificate of Applicant Organization, <ol style="list-style-type: none"> a. NITI Aayog registration details in case organization is in NGO category i.e. Trusts/ Society / Cooperatives Societies. 2. PAN and TAN of applicant organization. 3. Photo of Head office of applicant organization.

		<p>4. Organization Website.</p> <p>5. Photo and CV of Authorized Person.</p> <p>6. PAN, Voters ID/ Aadhar Card and Driving License/ Passport of Authorized Person and Director/ Owner.</p>																		
2.	What documents required for the Initial Screening?	<p>1. List of Documents as per mentioned in Notification 20/2017 of MoRD (i.e. PAN and TAN of applicant organization, CV of Authorized Person, CA certification for last 03 Financial Year, ITR Acknowledgement of last 03 Financial Year)</p> <p>2. Agency need to upload all the documents on ERP Portal (erp.ddugky.info).</p>																		
3.	In which format agency need to submit the documents if the format has not been mentioned in the notification	<p>Agencies need to upload the documents as per format mentioned in notification no. 20/2017.</p> <p>Documents of which format has not been mentioned in notification, agency can use their own format to upload the same on ERP Portal.</p>																		
4.	What documents agency required for the Qualitative Appraisal?	<p>PIA has to strictly follow the scorecard/ category to which it is suitable and accordingly apply otherwise the application might get rejected due to wrong selection of the scorecard/ category.</p> <p>Score Card 01 for the applicants who have already conducted NCVT/SSC affiliated courses for at least 01 year.</p> <p>Score Card 02 for the applicants who have no experience in skilling at all or may have conducted some form of skilling not compliant to NCVT /SSC or may have conducted courses compliant NCVT/SSC for less than 01 Year, or may have provided only placements to candidates but not skilling.</p> <table border="1"> <thead> <tr> <th>Parameter</th><th>Documents for Score Card 01</th><th>Documents for score card 02</th></tr> </thead> <tbody> <tr> <td>Organization Strength</td><td>RQ2 , SQ1</td><td>SQ1;SQ2;AQ3</td></tr> <tr> <td>Training infrastructure and Delivery</td><td>SQ18;RQ14; SQ20;SQ24: SQ25</td><td>SQ04;AQ16; AQ20</td></tr> <tr> <td>Placement</td><td>SQ6;SQ9;SQ11 SQ14;SQ17</td><td>RQ5;AQ7;SQ7; AQ10</td></tr> <tr> <td>Quality Assurance</td><td>SQ2;RQ12;RQ18</td><td>AQ19;RQ7</td></tr> <tr> <td>Financial</td><td>RQ5;SQ21;SQ22 RQ8;RQ9</td><td>RQ2;SQ10;RQ3; SQ11;RQ04</td></tr> </tbody> </table>	Parameter	Documents for Score Card 01	Documents for score card 02	Organization Strength	RQ2 , SQ1	SQ1;SQ2;AQ3	Training infrastructure and Delivery	SQ18;RQ14; SQ20;SQ24: SQ25	SQ04;AQ16; AQ20	Placement	SQ6;SQ9;SQ11 SQ14;SQ17	RQ5;AQ7;SQ7; AQ10	Quality Assurance	SQ2;RQ12;RQ18	AQ19;RQ7	Financial	RQ5;SQ21;SQ22 RQ8;RQ9	RQ2;SQ10;RQ3; SQ11;RQ04
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5.	Fees for the initial screening and Qualitative Appraisal?	<p>Fee paid towards Initial screening and Qualitative Appraisal are non-refundable.</p> <p>1. For Initial Screening agency need to paid Rs. 25,000/-.</p> <p>2. Fees for Qualitative Appraisal as under:-</p> <p>a. For projects having PRN number of Gujarat state need to paid Rs. 1.00.000 + GST (18%).</p> <p>b. For Projects having PRN number out of Gujarat state need to paid Rs. 2, 50,000 + GST (18%).</p>																		

6.	In case of Trust/NGO/Society CIBIL score has not been generated then which document agency need to upload as CIBIL Score?	<p>Agency need to apply for the CIBIL score on designated website then certificate will generated stated that agency didn't had any debt so that CIBIL can't be generated. Agency need to upload the same certificate on ERP Portal.</p> <p>In case of Private Limited Firm agency need to upload CIBIL scores of Company as well as of all the promoters of the agency.</p>
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General Important Instruction for all Agencies

1. Agency has to apply in the category best suitable according to the experience and eligibility. PIA has to strictly follow the scorecard/ category to which it is suitable and accordingly apply otherwise the application might get rejected due to wrong selection of the scorecard/ category.
2. PIA should study the districts and caste wise population statistics while proposing the targets so that there is no need to change felt to PIA during actual implementation of the project. Similarly the same applies while selection of trade in the proposed rural districts.
3. Fee paid towards Initial screening and Qualitative Appraisal are non-refundable.
4. As per PAC decision, Bank Guarantee for fresh projects will be 12.5% of the Total Project Cost to avoid substantial risk.
5. 1st instalment of 25% of total project cost will be released to PIAs in 2 phases i.e. 12.5+12.5=25%. (1st 12.5 % will be released as per Notification No. 53/2017 after 05 days of signing of MoU and remaining 12.5% will be released after 10% of training commencement of total target as per Notification No. 53/2017).
6. 2nd, 3rd and 4th Installation process will be executed as per the notification no. 19/2019 of Ministry of Rural Development.


Joint Managing Director
Gujarat Livelihood Promotion Company Ltd.
Gujarat
